



Dear Parents,

At Summer Fields School, we believe in moulding the students into proactive and responsible citizens of tomorrow.

Such initiatives as the myriad club activities, the organization of the MUN, bake sales and community outreach programmes not only promote life skills but also engender in Summerites a sense of social responsibility and tolerance. Our students embody the school motto 'Service Before Self'.

A student's holistic development would be impossible without the wholehearted effort of his / her parents. Thus, this school almanac may please be used to further our collaboration.

Parents are requested to kindly go through the diary for a record of their ward's progress and also for any information regarding school activities and the schedule of Working Saturdays, Academic Assessments, Open Days and Report Card Days.

This diary may please be used to correspond with the teachers concerned or the school authorities on any matter regarding a student.

A handwritten signature in black ink, appearing to read 'Y. Contractor'.

Mrs. Yasmin Contractor
Principal

OUR MOTTO: SERVICE BEFORE SELF



VISION
OF
SUMMER FIELDS SCHOOL
IS
CENTERED AROUND STUDENT LEARNING
AND
FACULTY EXCELLENCE
DRIVEN BY A
STRONG VALUE SYSTEM, INTEGRITY
AND ACCOUNTABILITY

OATH

I hereby undertake this oath
to uphold the dignity of my institution

and

live up to the inherited traditions and expectations,
participate wholeheartedly in various activities

and

maintain cordial relation with all.

My motto would be

to help and not to fight,

assimilate and not destruct,

harmony, peace and not dissension.

I shall strive to excel in all that I do.

PLEDGE

India is my country. All Indians are my brothers and sisters.
I love my country. I am proud of its rich and varied culture.
I shall always strive to be worthy of it.
I shall love and respect my parents, teachers and elders.
To my country and my people I pledge my devotion.

WHERE THE MIND IS WITHOUT FEAR

Where the mind is without fear and the head is held high;
Where knowledge is free;
Where the world has not been broken up into fragments
By narrow domestic walls;
Where words come out from the depth of truth;
Where tireless striving stretches its arms towards perfection;
Where the clear stream of reason has not lost its way
Into the dreary desert sand of dead habit;
Where the mind is led forward by thee
Into ever-widening thought and action;
Into that heaven of freedom, my Father, let my country awake.

- Rabindra Nath Tagore

SCHOOL SONG

Summerites arise, sing our lovely school song today

Summerites adore, our alma mater today

On our life's path, you are our guide, you shape our now
So futures are bright.
In times of doubt, we turn to you,
Turn to our Summer Fields.
(Summerites arise....)

In classroom and field every side,
In your achievements, we take pride.
To show our worth, we will strive,
Through day and night, all our lives.
For all we learn, we use some day.
Thanks to our Summer Fields.
(Summerites unite.....)

To serve our country we toil on,
Sons and Daughters marching on.
From your own fields, perfumed flowers,
Blow with the wind, to lands afar,
Spreading the fragrance of one school
of our own Summer Fields.
(Summerites awake.....)

PRAYERS

MORNING PRAYER

O God, bless our work and studies,
Which we are going to begin,
For Your greater glory and our salvation.
Our Father in Heaven, holy be your name,
Your Will shall be done on earth as it is in heaven.
Give us this day, our daily bread and forgive us our sins.
As we forgive those who sin against us.
Do not bring us to test, but deliver us from evil.

BREAK TIME PRAYER

Thank you God for the world so sweet
Thank you God for the food we eat
Thank you God for the birds that sing
Thank you God for everything.
Thank you God !

PRAYER AFTER SCHOOL

O my God,
I thank You for all the blessings
Which You did bestow on me this day.
Pardon me my failings
and grant that I may love
and serve You all my life.

WE SHALL OVERCOME

We shall overcome, we shall overcome,

We shall overcome some day.

O, deep in my heart, I do believe,

We shall overcome some day.

We'll walk hand in hand, we'll walk hand in hand,

We'll walk hand in hand some day.

O, deep in my heart, I do believe,

We'll walk hand in hand some day.

The Lord will see us through, the Lord will see us through,

The Lord will see us through some day.

O, deep in my heart, I do believe,

The Lord will see us through some day.

The Truth will make us free, the Truth will make us free,

The Truth will make us free some day.

O, deep in my heart, I do believe,

The Truth will make us free some day.

We shall live in peace, We shall live in peace,

We shall live in peace some day.

O, deep in my heart, I do believe,

We shall live in peace some day.

We shall overcome (repeat)

देश प्रेम गीत

सारे जहाँ से अच्छा हिन्दोस्ताँ हमारा
हम बुल-बुलें हैं इसकी ये गुलिस्ताँ हमारा
पर्वत वो सबसे ऊँचा हम साया आसमाँ का
वो संतरी हमारा, वो पासवाँ हमारा ।

सारे जहाँ से अच्छा
गोदी में खेलती हैं जिसकी हजारों नदियाँ ।
गुलशन है जिसके दम से है रश्क-ए-जिना हमारा ।

सारे जहाँ से अच्छा
मजहब नहीं सिखाता आपस में बैर रखना ।
हिन्दी हैं हम, हिन्दी हैं हम, हिन्दी हैं हम,
वतन हैं हिन्दोस्ताँ हमारा ।

सारे जहाँ से अच्छा

तू ही दाता

तू ही दाता विश्वविधाता, तेरी ये दुनिया सारी-2
ऊँचे पर्वत, गहरे सागर, सूरज चाँद सितारे-2
बादल आए, मेघ बरसाए, कुदरत की बलिहारी
तेरी ये दुनिया सारा तू ही दाता.....।

हाथों को जोड़े, सर को झुकाए, शरण में आए हैं तेरी-2
पाप क्षमाकर, हम पर दया कर, विनती तू सुन ले हमारी
तेरी ये दुनिया सारी । तू ही दाता.....॥

अमर ज्योति

स्वयं विधाता हो हे मानव अन्तर में विश्वास जगाओ ।
चलो न मिटते पद चिन्हों पर, अपने रस्ते आप बनाओ ।

अपनी आत्मा ज्योति से पुलकित अपने सूरज स्वयं बन जाओ ।
हमसे हो ये जग उजियारा दीप अमर ऐसा बन जाओ ।
स्वयं विधाता

जन-मन रंजन ज्ञान सुअंजन, आर्य सुसज्जन तुम बन जाओ ।
हमसे हो ये जग उजियारा दीप अमर ऐसा बन जाओ ।
स्वयं विधाता

बाधाओं के चीर हृदय को, सबसे उपर तुम उठ जाओ ।
अणु-परमाणु बमों से उठकर, मानवता की अलख जगाओ ॥
स्वयं विधाता

ईश-प्रार्थना

ईश तुमने बुद्धि दी तो सुपथ का कुछ ज्ञान दो ।
भूल मानवता चली है प्रेम की पहचान दो ।
ईश तुमने बुद्धि दी तो.....
भीरुता को दूर करके, वीरता की शान दो ।
राष्ट्र सेवा भाव भर दो, हृदय में अभिमान दो ।
ईश तुमने बुद्धि दी तो.....

पिता माता गुरुजनों में, पूर्ण श्रद्धा भाव दो ।
हम सफल मानव हों जग में, बस यही वरदान दो ।
ईश तुमने बुद्धि दी तो.....

सामुदायिक प्रार्थना

करो हम पर तुम कृपा अपार
तुम ही हो तारन हार
हम सब तेरे बालक हैं तू है सिरजनहार
करो हम पर तुम कृपा अपार

रहे हमारा भाई चारा
हो आनन्द विकास हमारा
भाई-बहन जैसे नाते का
हो अपना संसार ।

यदि बलहीन रहें तो हमको
दो तुम शक्ति पूर्णता सबको
अपने सच्चे प्रण का दाता
कभी न टूटे तार ।

॥ भजन ॥

हर देश में तू हर वेश में तू,
तेरे नाम अनेक तू एक ही है ।
तेरी रंगभूमि यह विश्वधरा,
हर खेल में, मेल में तू ही तो है ।
हर देश में तू

सागर से उठा, बादल बन के,
बादल से गिरा जल होकर के,
फिर नहर बनी, नदियाँ गहरी
तेरे भिन्न प्रकार तू एक ही है ।

हर देश में तू
चंद्रा से चॉदनी रात हुई,
झिलमिल तारों की बारात हुई,
फिर भोर भई, चिटकी लाली,
सूरज और चॉद में तू ही तो है ।

‘नीति-गान’

हम सब बच्चे प्रातः उठकर सभी बड़ों को नमन करें ।
अनुशासन जीवन में पालें सोच समझ कर कदम भरें ॥
विद्यालय में सभी बड़ों का और गुरु का मान करें ।
कभी ना छुट्टी कभी ना देरी, ठीक समय का ध्यान रखें ।
चलें सड़क पर जब भी बच्चों नियमों का भी ध्यान रखें ।
बाएँ देखें दाएँ देखें, तभी सड़क को पार करें ॥
घर को, मन को साफ रखें हम बीमारी से दूर रहें ।
भोजन करने को बैठें तो हाथों को हम साफ करें ॥
विद्यालय और बस दुकान पर लाइन में ही खड़े रहें ।
अपनी बारी जब आए तो संयम से ही काम करें ॥
सन्ध्या को सोने से पहले अपने मन की जाँच करें ।
भूल चूक की क्षमा माँगकर बिस्तर पर आराम करें ॥
हम सब बच्चे प्रातः उठकर सभी बड़ों को नमन करें ।
अनुशासन जीवन में पालें सोच समझ कर कदम भरें ॥

सरस्वती वन्दना

हे शारदे माँ हे शारदे माँ ।
अज्ञानता से हमें तार दे माँ ।
तू स्वर की देवी, ये संगीत तुझसे,
हर शब्द तेरा, ये हर गीत तुझसे,
हम हैं अकेले, हम हैं अधूरे
तेरी शरण हम, हमें प्यार दे माँ ।
मुनियों ने समझी, ये गुणियों ने जानी
वेदों की भाषा पुराणों की वाणी ।
हम भी तो समझें हम भी तो जानें ।
विद्या का हमको अधिकार दे माँ ।
तू श्वेत वरणी, कमल पर विराजे,
हाथों में वीणा, मुकुट सर पर साजे ।
मन से हटाकर हमारे अँधेरा
उजालों का हमको संसार दे माँ ।
हे शारदे माँ हे शारदे माँ
अज्ञानता से हमें तार दे माँ ।

प्रार्थना (भजन)

ऐ मालिक तेरे बन्दे हम, ऐसे हों हमारे करम ।
नेकी पर चलें और बदी से टलें
ताकी हँसते हुए निकले दम ।
ऐ मालिक.....

जब जुल्मों का हो सामना
तब तू ही हमें थामना ।
वो बुराई करें, हम भलाई भरें, नहीं बदले की हो भावना ।
बढ़ उठे प्यार का हर कदम और मिटे बैर का ये भरम ।
नेकी पर चलें और बदी से टलें, ताकि हँसते हुए निकले दम ।

ये अंधेरा घना छा रहा,
तेरा इंसान घबरा रहा ।
हो रहा बेखबर, कुछ न आता नज़र, सुख का सूरज छिपा जा रहा ।
हैं तेरी रोशनी में वो दम, तू अमावस को कर दे पूनम ।
नेकी पर चलें और बदी से टलें, ताकी हँसते हुए निकले दम ।

हमको मन की शक्ति देना, मन विजय करें
दूसरों की जय से पहले, खुद को जय करें
हमको मन.....।

भेद-भाव अपने दिल से साफ कर सकें
दूसरों से भूल हो तो, माफ कर सकें
झूठ से बचे रहें, सच का दम भरें ।
दूसरों की जय.....।

मुश्किलें पड़ें तो हम पर, इतना करम कर ।
साथ दें तो धर्म का चलें तो धर्म पर ।
खुद पे हौसला रहे बदी से ना डरें ।
दूसरों की जय.....।

वन्दे मातरम्

वन्दे मातरम् वन्दे मातरम्
सुजलाम् सुफलाम्
मलयज शीतलाम्
शस्य श्यामलाम् मातरम्

वन्दे मातरम्
शुभ्र ज्योत्सना
पुलकित यामिनीम् ।
फुल्ल कुसुमित

द्रुमदल शोभिणीम्
सुहासिनीम् सुमधुर भाषिणीम्
सुखदाम् वरदाम् मातरम्
वन्दे मातरम् वन्दे मातरम्

बंकिम चंद्र चट्टोपाध्याय

राष्ट्र गान

जन-गण-मन अधिनायक जय हे ।
भारत भाग्य विधाता ॥
पंजाब सिंधु गुजरात मराठा-द्राविड़ उत्कल बंग ।
विन्ध्य हिमाचल यमुना गंगा उच्छल जलधि तरंगा ॥
तव शुभ नामे जागे
तव शुभ आशीष मांगे,
गाहे तव जय गाथा ।
जन-गण-मंगलदायक जय हे ।
भारत-भाग्य-विधाता ॥
जय हे, जय हे, जय हे ।
जय, जय, जय, जय हे॥

रवीन्द्रनाथ टेगोर

CONDUCT AND DISCIPLINE

The following practices will lead to strict disciplinary action.

1. Bullying and use of abusive language.
2. Violence in any form.
3. Disrespect and discourtesy towards teachers.
4. Disfiguring or damaging school property.
5. Carrying costly articles or electronic gadgets like cell phones, cameras, iPods, etc.
6. Smoking, drinking or using drugs.
7. Misconduct in the school transport will result in the student concerned being suspended from availing school transport .

General Rules:

1. It is mandatory for all students to bring the Almanac along with their text books, exercise books and stationery everyday.
2. All students are expected to be courteous at all times and maintain discipline within the school premises.
3. Students are not permitted to leave the school premises during the school hours without prior permission of the Principal.
4. Mobile phones should be deposited at the school reception in case a student brings it inadvertently.
5. Playing Holi or bursting crackers within the school premises and the school transport is prohibited. Defaulters will be strictly dealt with.
6. The school reserves the right to suspend / rusticate a student whose conduct is unbecoming and unsuitable to the school. Warning cards will be issued to the regular defaulters. On issue of the third warning card, the student will be issued a T. C.

Students must...

1. Report to school on time.
2. Move in an orderly manner from one place to another in the school premises.
3. Assemble in perfect silence immediately after the ringing of the bell in the morning.
4. Lock their cycles parked at the cycle stand.
5. Be punctual and regular.
6. Wear neat uniform with hair combed neatly.

For The Parents:

1. Parents are required to inform the school of any change in address , telephone numbers or transport.
2. Parents who make independent transport arrangements by vans / rickshaws for their wards will be fully responsible for the safety and security of their children. They must ensure police verification of drivers, rickshaw pullers appointed by them and also ensure that all safety measures are taken to avoid any untoward incident.
3. Leave application must be sent to the school when a student takes leave.
4. In case of sickness, a medical certificate must be sent on the following day.
5. Fees to be paid on time.
6. Fill and send the feedback form whenever provided as your feedback is important to us.

Punctuality and Attendance

1. Students are not allowed to go home once they come to school in the morning.
2. The late comers will have to go back home unless the parents personally explain the reason for the delay or send a proper note.
3. A student absent for more than five consecutive days without prior information will be considered as withdrawn from the school even if the fees have been paid.
4. Students must have a minimum of 75% attendance during the academic year in order to be eligible to appear in the Annual Examination/Promotion to the next class will be as per CBSE Examination bylaws.

SCHOOL TRANSPORT

The school provides transport facility to its students. Transport fee is payable in advance by the 10th day of the quarter to which the bill relates, after which a fine will be levied at the rate mentioned in the fee booklet. If the transport charges are not paid, the transport facility may be stopped for the student and the name of the defaulter will be struck off the transport rolls. He/She will be allowed to avail of the transport facility again only on payment of all the dues along with the fine.

Students will be picked up from and dropped back at convenient stops decided by the school. The school will not be held responsible in case of any accident or injury to the children beyond the control of the authorities.

Bus Rules

Only those students availing of the school transport facility will be allowed to use the school bus.

Waiting for the Bus

1. Arrive at the bus stop 5 minutes before the arrival time of the bus.
2. Avoid dangerous horseplay while waiting.
3. Stay out of the danger zone: stand at least 10 feet away from the edge of the road.
4. Wait until the bus stops, the door opens and the driver says it's okay to board the bus.
5. Don't talk to or accept toffees/chocolate from any stranger.
6. Don't go with any stranger even if he says he has a message from family/school for you.

Getting on and off the Bus

1. Use handrails at the steps.
2. Never try to retrieve an unidentified item dropped near the bus and get out of the danger zone immediately.
3. Be sure the bus driver can see you and you can see the driver.
4. Look both ways before crossing the road/street.
5. Wait for the driver's signal before crossing.
6. Always keep a distance of at least 10 feet from any vehicle while crossing the road.
7. Never run to or from the bus.
8. Pre- Primary/ Primary children should be picked up from the bus stop either by the parents or by an authorised person.
9. **If parents fail to reach bus stop on time, children will be brought back to school and parents will have to pick them up from the school.**

Riding the Bus

1. Obey the teachers on Bus Duty.
2. Be courteous at all times. **Foul language is prohibited.**
3. Stay in your seat and do not walk in a moving bus.
4. Keep the bus clean.
5. Don't distract the driver by yelling / shouting or making noise.
6. Do not litter in the bus or throw anything out of the window.
7. Do not stick out your hands, arms or head out of the bus window.
8. No weapons of any kind will be allowed in the bus.
9. The students will be held responsible for any damage to the bus caused by negligence or vandalism.
10. Any kind of misconduct or rash driving by the driver must be reported to the school authorities immediately.

Note: In case a student needs to use a means of transport, other than a school bus, he/she must get a written application from Parents/ Guardian specifying the reason.

Withdrawal From School and School Transport

1. One month's clear notice or a month's fee in lieu of such notice must be given to school on the prescribed forms, attached in the school diary.
2. Those who leave the school in the month of May must in all cases pay the fees for the month of June.
3. The security money will be refunded by cheque only. Admission fee is not refunded.
4. In case of withdrawal of the bus facility, one month's notice must be given to the Transport Incharge. Failing which one month's bus fee will be charged in lieu of the notice period.
5. If transport facility is to be availed of, the transport fee will be charged for eleven months only in an academic session.
6. **Transfer certificates will be issued only after all dues of the school are settled.**

SCHOOL UNIFORM

1. The school uniform should be immaculate, clean, smart and should be worn on all working days. In winters, the school blazer is compulsory.
2. Students must wear their school ID card during school hours.
3. Boys should have neatly trimmed hair and girls should tie their hair in plaits. The hemline of the skirt worn by girls should touch the knees.

Summer Uniform Classes Pre-Nursery to Prep

Shirt (Boys)	Sky Blue, Half-sleeves
Half Pants (Boys)	Light Grey
Frock with Bloomers (Girls)	Sky Blue
Socks	Sky Blue with Navy Blue band
Shoes	Black Double Velcro-Gola
Apron & Napkin	Blue & White Checks
Belt	Grey & Sky Blue Stripes with School Monogram

Classes I to XII

Shirt	Sky Blue, Half-sleeves
Half Pants/Full Pants	Light Grey
Divided Skirt	Light Grey
Socks	Sky Blue with Navy Blue Band
Shoes : Class I Class II to XII	Black, Double Velcro-Gola Black with laces-Gola
Belt	Grey & Sky Blue Stripes with School Monogram
Ribbons/ bands (Girls)	Black
Turban (Boys)	Black

(No student shall be allowed to attend the school without the prescribed school uniform)

Winter Uniform

Classes Pre-Nursery to Prep

Track Suit	Navy Blue
Jacket with Hood	Red and Navy Blue Band
Socks	Grey

Classes I to XII

Shirt	White, Full-sleeves
Trousers	Worsted Grey
Divided Skirt / Trousers for girls	Worsted Grey
Tie	Striped with School Monogram
Shoes : Class I Class II to XII	Black, Double Velcro-Gola Black with laces-Gola
Belt	Grey & Sky Blue Stripes with School Monogram
Pullover	Grey Woollen with school Monogram
School Blazer (Classes I-XII)	Worsted Grey with School Monogram

Sports Uniform

Class I onwards (On days prescribed by the school)

T-Shirt	House Colour T-Shirt with Monogram
Half Pants / Full Pants	White
Divided Skirt	White
Socks	White
Shoes	White(Canvas)

THE SCHOOL LIBRARY

The school has well equipped libraries for the primary as well as secondary and senior secondary schools.

Periods are assigned for library for the students to research and develop reading habit .

Rules to be observed:

1. Students must proceed towards library in a disciplined manner during the allotted period.
2. Students are permitted to carry with them, notebook, pencil or pen and the library books which they have to read or exchange.
3. Students are expected to maintain complete silence in the library.
4. Students are allowed to take books from the shelves of the library for reading. They must put these back after reading, to maintain the order of the library.
5. Each student is issued one library card at the beginning of the academic session. If the card is lost, a duplicate one is issued on payment of ₹ 25/- only.
6. Students may get one book issued for a period of one week. Books must be returned / exchanged on or before the due date which is stamped on the issue slip of the book.
7. Failure to return book on time will result in the levy of a fine of ₹ 1/- per day for the first seven days and ₹ 2/- per day thereafter.
8. In case of a loss of a book or any damage to it, the student must pay the prevailing price of the book, with an additional 20% of the cost of the book.
9. At the end of the academic session, students must return the library card to the librarian. Loss of the card will result in a fine of ₹ 50/- only.
10. Library books, magazines and the furniture are to be treated with care. These must not be taken out of the library without permission.

LIST OF HOLIDAYS, SESSION 2017 - 2018

Date	Day	HOLIDAYS
04-04-2017	Tuesday	Ram Navmi
09-04-2017	Sunday	Mahavir Jayanti
14-04-2017	Friday	Ambedkar Jayanti
10-05-2017	Wednesday	Budh Purnima
SUMMER VACATION		
For Classes Pre-Nursery To VIII		From Monday, 15 May 2017 To Friday 30 June 2017
For Classes IX To XII		From Thursday, 01 June 2017 To Friday 30 June 2017
26-06-2017	Monday	Id-ul-Fitr*
07-08-2017	Monday	Raksha Bandhan
15-08-2017	Tuesday	Janmashtmi, Independence Day
02-09-2017	Saturday	Eid-ul-Zuha
30-09-2017	Saturday	Dussehra
01-10-2017	Sunday	Muharram
02-10-2017	Monday	Gandhi Jayanti
08-10-2017	Sunday	Karva Chauth
18-10-2017	Wednesday	Diwali
19-10-2017	Thursday	Diwali
20-10-2017	Friday	Govardhan Puja
21-10-2017	Saturday	Bhai Dooj
01-11-2017	Wednesday	Haryana Day
04-11-2017	Saturday	Guru Nanak Jayanti
01-12-2017	Friday	Eid-e-Milad
25-12-2017	Monday	Christmas
WINTER VACATION		
For Classes Pre-Nursery To V		From Tuesday, 26 December To 2017 To Friday , 5 January 2018
For Classes VI To XII		From Saturday , 30 December 2017 To Friday 5 January 2018

*Subject to sighting of moon.

Holidays of 2018 will be announced later.